

Trees, Parks, Recreation Board (TPR) – City of Oxford, GA

Minutes of Meeting **April 10, 2018**

Community Room, Oxford City Hall

At 5:00 p.m. Chairman Ready called the meeting to order.

Attendance

Present – Members Cheryl Ready, Laura McCanless, Mike Besaw, and Sallie Robinson

City Manager Matt Pepper

City Superintendent Jody Reid

Oxford College Senior Manager of Operations Kendra Mayfield

Emory University Landscape Director James Johnson

Robert Jordan, of Jordan Engineering, on speaker phone

Absent – Members LaTrelle Oliver, Anderson Wright, Teresa Welch

City Arborist Beryl Budd, GVFC

GUFC Community Forester Seth Hawkins

Guests - James Johnson, Allyson Epps

Agenda and for meeting: Motion to approve by Sallie Robinson; second by Mike Besaw. Unanimous approval.

Minutes of meeting February 13, 2018: Motion to approve by Sallie Robinson; second by Mike Besaw. Unanimous approval.

Asbury Street Park: An infrastructure review was given by Robert Jordan. The necessity for a water runoff catch area was discussed. The area concerned would be the paved surfaces, which would drain into a yet-to-be-designed catch basin. The catch basin will be reviewed upon completion of its design. Motion to approve plan for grading and drainage for the initial work was made by Mike Besaw; second by Sallie Robinson. Unanimous approval. (The grading and drainage work indicated in the approved drawing will not be altered by the eventual catch basin, per Mr. Jordan.)

Pierce Street Entry to Oxford Collage: James Johnson presented drawings of the final plan for plantings along Pierce Street. Motion to have approval written by City Manager, Matt Pepper, and submitted to Oxford College of Emory University after approval by city council was made by Sallie Robinson; second by Mike Besaw. Unanimous approval.

Reports and Updates:

1. George Street Park – Cheryl Ready asked Jody to mulch as needed. Staining of kiosk is complete; thank you Cheryl. Materials have been acquired for the kiosk repairs.
2. Memorial Japanese maple for Jack Atkinson has been planted in the arboretum.
3. Yarbrough Oak replanting on hold.
4. 6153 Emory St. – Several different plans for what to do with the space have been requested from Mike Besaw and Laura McCanless, which should be brought to the June TPR meeting.
5. Revitalization of Emory St. was discussed. List of house numbers of properties that most urgently need trees to be supplied by Beryl Budd. A plan of action will be a focus of TPR's next meeting.
6. Matt Pepper announced that Kendra Mayfield will no longer represent Oxford College. Her replacement will be Allison Epps, effective April 13, 2018.

Adjournment at 5:56

Next meeting will be June 12, 2018.

Laura McCanless, acting secretary